

**BROMSGROVE DISTRICT COUNCIL**

**MEETING OF THE ELECTORAL MATTERS COMMITTEE**

**29TH SEPTEMBER 2020, AT 6.00 P.M.**

PRESENT: Councillors R. J. Hunter (Vice-Chairman), S. R. Colella,  
R. J. Deeming, S. G. Hession and M. Middleton

Officers: Mrs. C. Felton, Mr D. Whitney and Ms. A. Scarce

6/20 **TO RECEIVE APOLOGIES FOR ABSENCE AND NOTIFICATION OF  
SUBSTITUTES**

Apologies for absence were received from Councillor M. Glass and L. Mallett.

7/20 **DECLARATIONS OF INTEREST**

There were no declarations of interest on this occasion.

8/20 **MINUTES**

The minutes of the meeting of the Electoral Matters Committee held on 3<sup>rd</sup> September 2020 were submitted.

**RESOLVED** that the minutes of the meeting of the Electoral Matters Committee held on 3<sup>rd</sup> September 2020 be approved as a correct record.

9/20 **COMMUNITY GOVERNANCE REVIEW FOR A PROPOSED NEW  
PARISH WITHIN THE CURRENT STOKE PARISH AREA**

The Electoral Services Manager presented the report and reminded Members that they had requested sight of the covering letter and questionnaire prior to it being sent out to residents.

It was noted that the covering letter provided would include a map showing where the parish would split and details of the precept. It was also hoped that the questionnaire would be available online. A question had also been included to show which Ward the people returning the questionnaire were from.

Members commented that both the letter and questionnaire were clear and concise. The explanation of the process within the letter was also useful in order to understand why residents were being consulted and the process that would be followed.

It was also confirmed that a pre-paid envelope would be provided for the return of the questionnaires.

Following a further brief discussion it was

**RESOLVED** that the letter and questionnaire for the Community Governance Review consultation (as attached at appendix 1 to the report) be approved.

The meeting closed at 6.12 p.m.

Chairman